

Clinical Director of Children's Services

Community Healing Centers – Kalamazoo, MI

Please apply on Indeed.com

JOB DESCRIPTION

Job Type: Full-time

Job Title: Clinical Director, CHILDREN'S SERVICES

Position Reports To: Executive Director

Supervision Exercised Provide management and oversight of the clinical and programmatic operations for the children/adolescent unit

General Statement of Duties:

Supervises and acts as liaison between all children/adolescent services clinical programs and the Executive Director regarding the impact of policies, procedures and professional practices. **PLEASE, INCLUDE YOUR CONTACT PHONE NUMBER AND EMAIL ADDRESS ON YOUR RESUME.**

Tasks / Responsibilities:

- Provide consultation to all children/adolescent coordinators and clinical staff
- Recommend hiring, supervise, and evaluate all clinical staff in the children/adolescent unit
- Responsible for effective implementation of all clinical services in the children/adolescent unit including but not necessarily limited to EIP, CAC, Case Management, "7 to 17," STREET, Outpatient Family and other related Children's Services.
- Monitor ongoing training, utilization review and peer review for clinical staff in the children/adolescent unit
- Provide back-up clinical supervision for other agency programs as needed
- Recommend clinical policies and develop and implement necessary procedures for clinical services as needed for accrediting or regulating entities.
- Responsible for provision of contracted services by staff in accordance with relevant regulations.
- Provide direct clinical services to clients, as necessary.
- Ensure timely service delivery for clients/families and successful linkage between services within the agency and with outside agencies.
- Establish and maintain positive communication and relationships with all internal programs and other agencies, program staff, contractors, referral sources, service providers, family members, and community representatives.
- Responsible for supervision of procedures regarding case assignment, scheduling and caseload management in support of clinical staff in response to contractual obligations for service delivery.
- Prepare grant proposals and program reports related to clinical outpatient services as requested by the Executive Director.
- Coordinate continuous quality improvement efforts as defined by the accrediting or regulating entities.
- Participate in leadership team meetings to increase collaboration and communication; review policies and procedures that affect staff.
- Perform other duties as defined by the Executive Director.

Required Qualifications/Competencies:

Education: LMSW, LPC or PhD., Fully Licensed Psychologist; Trauma Informed Care.

Required Job Knowledge and Skills:

Experience: 5 years of clinical experience with children and families. Familiarity with the techniques of personnel and program management.

Interpersonal Skills: Ability to establish and maintain harmonious working relationships with clients, staff, community contacts, and the general public. An ability to provide guidance and leadership to clinical staff.

EEO Statement

It is our policy to provide equal employment opportunities to all qualified individuals without regard to race, color, religion, gender, gender identification, sexual orientation, age, national origin, height, weight, marital status, veteran status or mental or physical disability in accordance with all applicable Federal, State and local laws and ordinances.