

Nursing Supervisor, RN

Job Description

COMMUNITY HEALING CENTER, KALAMAZOO MI

PLEASE, APPLY ON INDEED.COM

Job Title: NURSING SUPERVISOR

Position Reports to: Clinical Director – Adult Services

Supervision Exercised: Nurses

General Statement of Duties:

The Nursing Coordinator is responsible for assuring the monitoring and treatment of patients in the sub-acute detoxification unit. Also assures the medical services for patients in the residential program.

The Nursing Service Coordinator functions under the direction and supervision of the Medical Director and Clinical Director. The Nursing Coordinator works in conjunction with the Residential Coordinator to assure adequate staffing and appropriate scheduling of admissions.

VERY COMPETITIVE WAGES.

PLEASE, INCLUDE YOUR CONTACT PHONE NUMBER AND EMAIL ADDRESS ON YOUR RESUME.

Tasks/Responsibilities:

- Serve as Department Leader and role model to promote excellence and safety.
- Assure access to care services in accordance with policy and procedures.
- Assure medical services on-site as necessary in accordance with standard policy and procedures.
- Assure training of staff according to CARF, State of Michigan, and Community Healing Centers policy and standards.
- Assure compliance of rules and laws of licensing, according to the Center of Substance Abuse Services, under Public Acts 55 & 56 of the State of Michigan.
- Approve staff time cards.
- Serve on committees or task forces, etc., as requested by Administration.
- Assure compliance with the Infection Control Policy and Procedures, by all staff and visitors.
- Provide annual "Infection Control" in-service to all Community Healing Centers' staff.

Required Qualification:

- Licensed Registered Nursing Degree and current licensure in the State of Michigan required.
- Previous supervisory experience in the nursing field required.
- Education or experience in the treatment of chemical dependency.
- Knowledge of federal, state, and local laws, regulations, program and services as they relate to the provision of services.
- Working knowledge of the system of services needed to address the needs of people with mental illness and substance abuse issues and the ability to coordinate care between these programs.

Competencies:

- Strong nursing skills and ability to engage in positive therapeutic relationships required.
- Sound judgment and problem solving skills and the ability to handle stressful situations calmly and professionally.
- Ability to interact politely and tactfully with a wide variety of individuals, including those incapacitated or impaired due to the use of alcohol and/or other drugs.
- Must be able to follow and enforce rules.
- Supervise and Coach the Nursing Team.

Working Conditions:

- Work requires direct contact with alcohol and drug abusers including individuals that may use injectable drug/needles; because such drug abusers are at high risk for tuberculosis infection, all staff are required to be screened for tuberculosis and understand that they may be exposed to tuberculosis in the course of their job.
- Work will be performed indoors in a climate-controlled office.
- Some weekend and off shift work required.
- Physical activities including standing, lifting (up to 50 pounds unassisted), bending, stooping, twisting, pushing and pulling, prolonged standing and handling of hazardous materials. Must be physically capable of responding to medical emergencies.

EEO Statement:

It is our policy to provide equal employment opportunities to all qualified individuals without regard to race, color, religion, gender, gender identification, sexual orientation, age, national origin, height, weight, marital status, veteran status or mental or physical disability in accordance with all applicable Federal, State and local laws and ordinances.