

# Children's Outpatient Therapist

Community Healing Centers – Kalamazoo, MI

## APPLY ON INDEED.COM

### JOB DESCRIPTION

**Job Title:** CHILDREN'S OUTPATIENT THERAPIST (COP)

**Position Reports To:** Children's Services Coordinator

**Supervision Exercised:** None

### General Statement of Duties:

The Children's Outpatient Therapist is responsible for direct provision of outpatient clinical services. Provide individual, group, and family sessions. Responsible for completing psycho-social assessment, substance abuse assessment, treatment planning, treatment services, and discharge planning activities. **PLEASE, INCLUDE YOUR CONTACT PHONE NUMBER AND YOUR EMAIL ADDRESS ON YOUR RESUME.**

### Tasks / Responsibilities:

- Perform clinical assessments and evaluations of children and families referred for services.
- Link, coordinate, and monitor children and family needs with appropriate agency and community program involvement as requested by the family in the Individual Plan of Service.
- Prepare case histories as needed for use in diagnosis and treatment.
- Develop intervention and treatment plans which include an evaluation of family support, client strengths, and level of risks.
- Provide individual, family, and group therapy as needed in settings most conducive to successful treatment.
- Participate in multi-disciplinary teams as required to assess, plan, and review the needs of clients and families.
- Maintain required case documentation and record delivered services in an accurate and timely manner as required by regulating entities, accreditation organizations, and management.
- Maintain a utilization of 62% (face to face contact).
- Participate in ongoing staff training and development programs.
- Consult with psychiatrist for medical input into treatment issues.
- Participate in clinical reviews and audits.
- Participate in supervision as required by licensing board but at a minimum of two times per month.
- Provide coverage and handling of emergency situations as needed.
- Participate in all facility and program quality improvement activities, as appropriate.
- Provide in services as requested to staff members.
- Perform other duties as assigned.
- Obtain and monitor funding authorizations from the state and insurance companies.
- Maintain professional relationships with referral sources.
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### Required Qualifications / Competencies:

#### Education:

Masters Degree (LPC, LMSW, LLP) in Counseling Education, Psychology, Social Work, or related human services area. Must have state license and substance abuse certification (CAADC). If you do not have a MCBAP approved certification, it has to be obtained within 2 years of employment.

### CHILDREN'S OUTPATIENT THERAPIST (COP) Cont.

**Experience:** One year of experience in the examination, evaluation and treatment of minors and their families.

**Interpersonal Skills:** Ability to engage client in therapeutic process and ability to work as a member of a clinical team.

### EEO Statement:

It is our policy to provide equal employment opportunities to all qualified individuals without regard to race, color, religion, gender, gender identification, sexual orientation, age, national origin, height, weight, marital status, veteran status or mental or physical disability in accordance with all applicable Federal, State and local laws and ordinances.